

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

High School Board Room

January 27, 2014

7:30 PM

Agenda



IN PURSUIT OF EXCELLENCE

I. OPENING PROCEDURES

- A. ***Call to Order***
- B. ***Recording of Attendance by the Secretary***
- C. ***Pledge of Allegiance***
- D. ***Student Recognition-Lehigh Valley Soccer Scholar Athlete***
- E. ***School Directors Recognition***

II. APPROVAL OF MINUTES OF JANUARY 13, 2014

III. VISITORS

- A. **Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student/Staff Activities*

High School Mr. Jason Lilly
Middle School Dr. Edward Donahue
Intermediate School Mr. Sean McGinty
Elementary Schools Mrs. Carol Mickley

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of January 27, 2014.
(VI, A)

- B. *Treasurer's Report and Investment Report*

*The Administration recommends approval of the Treasurer's Report and Investment Report for the months of November, 2013 and December, 2013. (VI, B)

- C. *Financial Update*

Mr. Jeremy Melber, Director of Business Services, will provide a presentation on the current financial status of the District.

- D. *2014-2015 Lehigh Carbon Community College Proposed Budgets*

The Administration recommends approval of the proposed Operating and Capital Budget for Lehigh Carbon Community College for 2014-2015. (VI, D)

- E. *School World Renewal Agreement*

The Administration recommends approval of the renewal agreement with School World for website hosting services at an annual cost of \$11,344.70 for the term July 1, 2014 and ending June 30, 2015. (VI, E)

F. *Elected Tax Collector Compensation*

The Administration recommends the following changes to the compensation schedule that is currently in place for the elected tax collectors:

1. Increase the rate paid per bill for the first 2000 parcels per municipality from \$2.46 to \$2.56 for 2014 and adjust by 3% annually for the following three years.
2. Increase the rate paid per bill for any parcels in excess of 2000 per municipality from \$1.65 to \$1.75 for 2014 and adjust by 3% annually for the following three years.

VII. SUPPORT SERVICES

A. *Lehigh Valley Cooperative Purchasing Council Vehicle Fuel*

The Administration recommends a one year extension for the joint purchase of vehicle fuels with the Lehigh Valley Cooperative Purchasing Council. Both contractors, Isobunkers, LLC of Aston, PA and Petroleum Traders Corporation, Fort Wayne, IN, have agreed to hold all diesel and gasoline margins for final year of the contract. The contract approved at the April 23, 2012 Board Meeting will be extended for the period May 1, 2014 to April 30, 2015. (VII, A)

VIII. PERSONNEL

A. *Certificated Staff*

1. *Student Teachers*

*The Administration recommends approval of the following student teacher placements (*pending receipt of required documentation*):

Danielle Hemler, Social Studies, Kutztown University, with *Katie Quartuch*, Southern Lehigh High School, from January 28, 2014 through March 14, 2014.

Jordan Stauffer, Art, Kutztown University, with *Stephanie Donald*, Southern Lehigh High School, from March 17, 2014 through May 8, 2014.

2. *Substitute Teachers*

*The Administration recommends approval of the following substitute teachers for the 2013-14 school year: (VIII, A-2)

Annette Filler, Elementary Ed K-6

Barrie-John Murphy, ESL K-12; Social Studies 7-12; English 7-12

Sarah Derby, Elementary Ed K-6

Jennifer Philipp, Music K-12

3. *Increment Request Correction*

*The Administration recommends approval to correct the increment request of Gregory Collins, from Bachelors +15 to Bachelors +30 to Masters +15 to Masters +30, effective February 1, 2014. This was incorrectly approved at the January 13, 2014 school board meeting.

4. *Tenure Acknowledgement*

Tenure acknowledgment of the following staff:

Rose Touma, Learning Support Teacher, Southern Lehigh High School

B. *Non-certificated Staff*

1. *Resignation*

*The Administration recommends accepting the resignation of the following staff:
Judith Browne, RtII Instructional Assistant (3 hour/day), Joseph P. Liberati Intermediate School, effective January 24, 2014

2. *Appointment*

*The Administration recommends approval of the following substitute staff for the 2013-14 school year: (VIII, B-2)

Annette Filler, Substitute Instructional Assistant, an hourly rate of \$15.31

Jennifer Philipp, Substitute Instructional Assistant, an hourly rate of \$15.31

Judith Browne, Substitute Instructional Assistant, an hourly rate of \$15.31

Heather Simko, Substitute Cafeteria Worker, an hourly rate of \$9.24

3. *Unpaid Leave*

*The Administration recommends approval of unpaid leave of the following staff:

Jane Dunbar, Instructional Assistant, Hopewell Elementary School, from April 1 through April 4, 2014

Heidi Kelly, Cleaning Staff, Southern Lehigh High School, April 17, 2014 and May 23, 2014

Melissa Thoet, Instructional Assistant, Joseph P. Liberati Intermediate School, February 25, 2014 (.5 day) and February 26 through 28, 2014

Ann Lamb, Health Paraprofessional, Southern Lehigh High School, February 20, 21 and 24, 2014

C. *Extra-Compensatory Positions*

1. *Coach Resignation*

*The Administration recommends accepting the resignation of the following coach, effective January 9, 2014:

Michael Mihalik Assistant Baseball

2. *Volunteer Coach*

*The Administration recommends approval of the following volunteer coach for the 2013-14 school year:

Michael Mihalik Baseball

IX. REPORTS

A. Committee Reports

B. Superintendent's Report.....Mrs. Christman (IX, B)

C. Strategic Plan and Middle States Report..... Mrs. Lewis (IX, C)

X. OLD BUSINESS

A. Second and Final Reading of Policy

The Administration recommends a second and final reading of the following policy: (X, A)

Policy #718 Property: *Service Animals in Schools*

B. Elementary Buildings Planning

There may be Board discussion on the elementary buildings planning options.

XI. NEW BUSINESS

A. Revision to the 2013-2014 District Calendar

The Administration recommends approval to revise the 2013-2014 District Calendar and change the March 14, 2014 Teacher In-service Day to a regular school day for staff and students.

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT